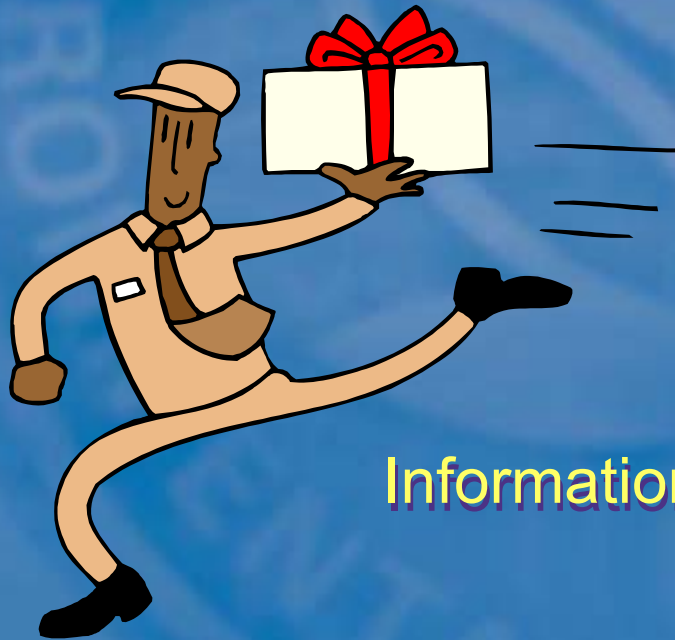




Pesticide Registration Service Fees

PRIA Workshop March 11, 2004

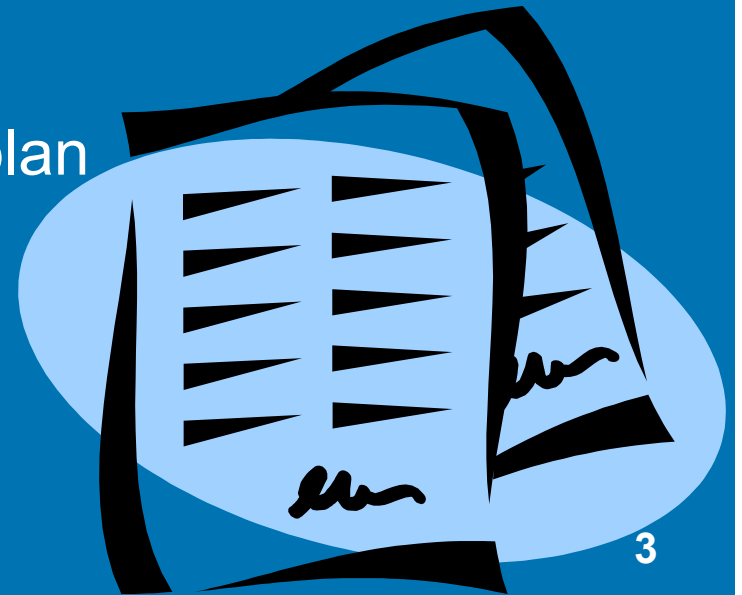
Pesticide Registration Service Fees – In-Processing –



Kate Bouvé, Chief
Information Services Branch
Information Resources & Services Division

Application Types

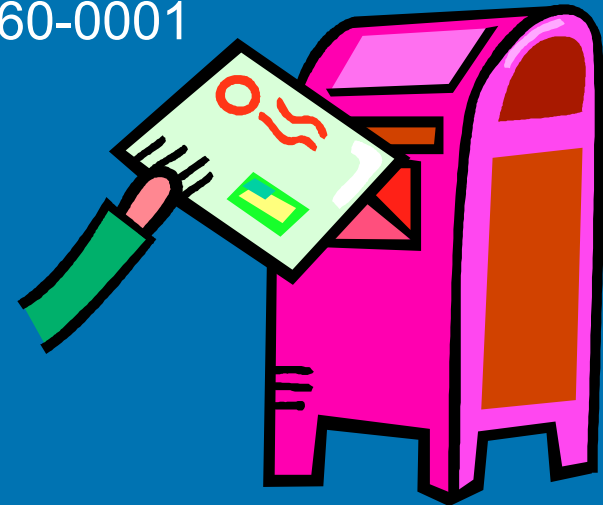
- Covered applications submitted on or after March 23, 2004
- Pending new AI's
 - Not on FY03 work plan
- Other previously submitted "covered applications"
 - Not on FY03 work plan



Covered Applications Submitted on or After March 23, 2004

- By USPS Mail

Document Processing Desk (REGFEE)
Office of Pesticide Programs (7504C)
U.S. Environmental Protection Agency
Ariel Rios Building
1200 Pennsylvania Avenue, NW
Washington, D.C. 20460-0001



Covered Applications Submitted on or After March 23, 2004

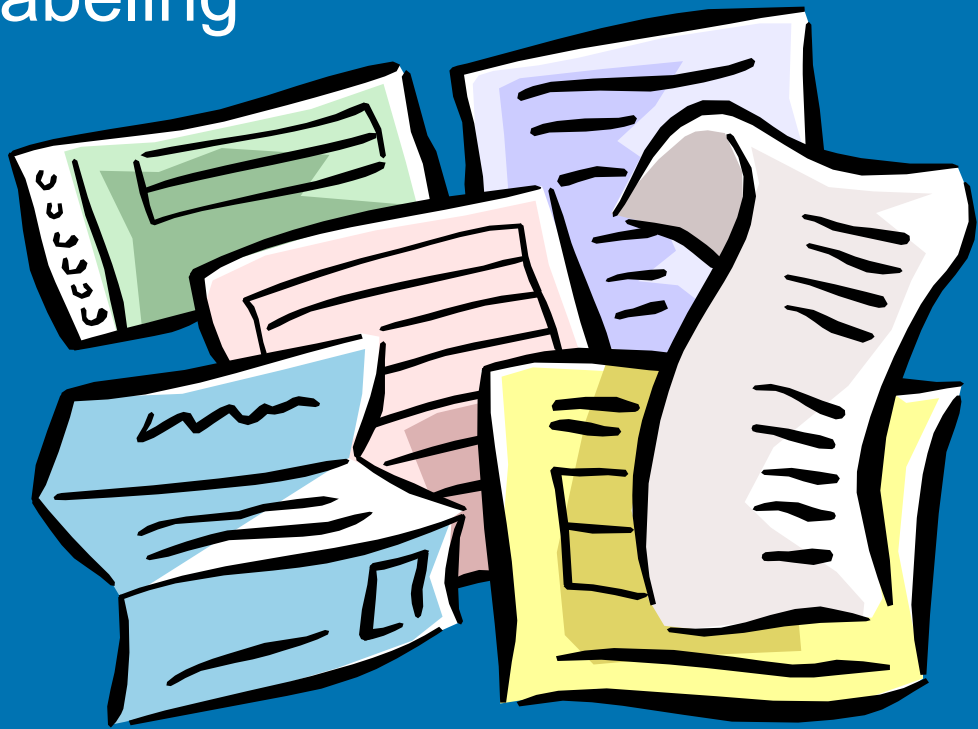
- By courier

Document Processing Desk (REGFEE)
Office of Pesticide Programs
U.S. Environmental Protection Agency
Room 266A, Crystal Mall 2
1921 Jefferson Davis Highway
Arlington, VA 22202



Contents of the Application Package

- What's the same?
 - Forms
 - Draft labeling
 - Data



Contents of the Application Package

- What's Different?
 - Application Form Section II "Explanation"
 - Identify category you believe applies and why
 - Identify amount of fee you believe is due
 - Include e-mail address or Fax number
 - If requesting waiver, include request and documentation with application
 - Do **not** send payment with application

Front End Processing Staff



- Opens packages and “pin punches” contents
 - Receipt Date
- Divides applications into two groups
 - Actions not subject to registration service fees
 - Covered actions – per Distribution Code
 - REGFEE

Regulatory Specialist Teams

- Divisions Send Experts to ISB Daily
 - AD
 - RD
 - BPPD
- “Diagnose” all covered actions received
- Determine appropriate category (Action Code)
- Record Action Code on form

Front End Processing Staff

- Creates submission record in OPPIN
- Creates decision record in OPPIN
- Decision record contains action code identified by regulatory specialist team
- Action code triggers fee amount due and timeframe

Front End Processing Staff

- Prints letter/invoice that includes amount due and instructions for submitting payment
- E-mail or Fax
- Mail USPS



Letter

**PLEASE RETURN A COPY OF THIS LETTER WITH
PAYMENT**

EPA COMPANY NUMBER: 000003

COMPANY NAME: P.F. HARRIS MFG. CO., INC.

OPP DECISION NUMBER:: D-123456

**EPA FILE SYMBOL or REGISTRATION NUMBER:
000003-R**

**PRODUCT NAME: HARRIS FAMOUS ROACH
TABLETS**

EPA RECEIPT DATE: 03/23/2004

**SUBJECT: Receipt of Registration Application Subject to
Registration Service Fee**



Letter

Dear Registrant:

The Office of Pesticide Programs has received your application for registration. If you submitted data with this application, the results of the PRN-86-5 screen will be communicated separately. During the administrative screen, the Office of Pesticide Programs has determined that this Action is subject to a Pesticide Registration Service Fee as defined in the Pesticide Registration Improvement Act.

The Action has been identified as Action Code:
999999

[*Description of the Action*]

Letter

Please remit payment in the amount of: \$ XXX,XXX to:

- By USPS:

USEPA Washington Finance Center
Pesticide Registration Service Fee
PO Box XXXXXX
Pittsburgh, PA 15251

- By Courier:

US EPA Washington Finance Center
Pesticide Registration Service Fee
C/O Mellon Client Service Center
500 Ross Street, Room 670
Box XXXXXX
Pittsburgh, PA 15251-6277
Attn: EPA Module Supervisor



Letter

All payments must be in United States currency by check, bank draft, or money order drawn to the order of the Environmental Protection Agency. To ensure proper credit, please write the OPP DECISION NUMBER on your check, and **enclose a copy of this letter with your payment.**

If you have any questions, please contact Pesticide Registration Service Fee Ombudsman, at (703) 305-XXXX.

Sincerely,

Front End Processing Staff
Information Resources and
Services Division



Study Processing

- Performed concurrently with In-processing
- ISB contractor screens for compliance with PRN 86-5
- Studies and results of PRN 86-5 screen delivered to PM in 3-5 days



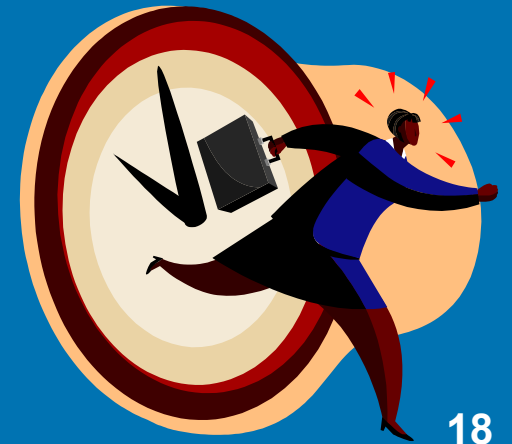
Final Steps



- ISB staff
 - Download payment information from Finance System
 - Post payment to OPPIN
- PM reviews application package and studies
 - Completeness check
- OPPIN “checks” for payment receipts

Decision Time Frames

- Clock starts either:
 - 21 days after receipt date
 - or
 - Date fee is paid
- Whichever date is later



2. Pending New AI's (Not on FY03 Work Plan)

- Key issues
 - Applicants required to pay fee
 - Do not send payment until we send you a bill

3. Other Previously Submitted “Covered Applications” (Not on FY03 Work Plan)

- Key issues
 - Applicants may volunteer to pay fee
 - Do not send payment until we send you a bill